

CLUB SECRETARY EXCELLENCE AWARD RULES

Questions regarding the decisions made by the Contests and Awards Committee and the MD19 Office with regards to an Award, must be received in writing by the MD19 Office and or the Contest and Awards Chairperson by December 31st of the Lions Year following the Year of the Award for any adjustments to be made. For example if the Award is for the 2012-2013 year (July 1, 2012 – June 30, 2013), any questions concerning the decisions made by the Contests and Awards Committee or the MD19 Office must be received in the MD19 Office and or by the Contests and Awards Chairperson by December 31, 2013.

To all Lions Club Secretaries who qualify for this honor, Multiple District 19 presents a Secretary Excellence Award at the MD19 Annual Convention following their term of office. This Award shall be given by the Contests & Awards Committee based on the statistical record of the MD19 Office for the period of July 1 to June 30. A Charter Secretary of a club is eligible to receive this Award if the Club's Charter Night is held prior to October 1, and a minimum of 267 points is earned.

TO QUALIFY FOR THIS AWARD, A MINIMUM OF 267 POINTS MUST BE EARNED FROM THE FOLLOWING:

POINTS

1. The Secretary shall have served faithfully and diligently, for a minimum of six (6) months, during his/her term of office as attested to by the Club President.

2. CLUB ACTIVITIES SUMMARY – either A or B 55

A. A summary of the year's activities shall be prepared by the Secretary and received by the MD19 Office, with a copy to the District Governor, no later than July 25th. A sample summary report and format are included in this Contests and Awards Book following the Secretary of the Year Award Winners. **(55 points)**

OR

B. The Annual Lions Club Activities Report, provided by Lions Club International, shall be submitted online by the Club Secretary with a copy saved and forwarded to the MD19 Office and the District Governor no later than July 25th.

(55 points)

3. ZONE, DISTRICT AND MULTIPLE DISTRICT MEETINGS185

A. He/she shall attend at least 2 out of 3 Zone/District Governor Advisory Meetings for his/her Zone and be represented by a member of his/her club if absent from the 3rd. 20 points for each Zone Meeting (MAX 3) based on the Zone Chairperson's Zone Meeting Report Form supplied by the MD19 Office. **(Max. 60 points)**

- B. He/she shall attend his/her District Conference during his/her term of office. 50 points for attending based on the District Governor's Conference Report. **(50 points)**
- C. He/she shall attend the MD19 Annual Convention during his/her term of office. **(25 points)**
- D. Attend a Club Secretary online or face-to-face Multiple District 19 (MD19) approved Club Secretary training at the zone or district level after his / her club election and before June 30th of the Lions Year prior to taking office. If training is not provided by June 30th, the Club Secretary may attend a training at the zone or district level by September 30th during the Lions year in which he / she serves as Club Secretary. The District Global Leadership Team Coordinator will report on a form found on the MD19 website the completion of all club officer training to his / her District Governor and MD19 Office by October 25th of the current Lions year. **(50 points)**

4. GOOD FINANCIAL STANDING 25

- A. His/her club shall be in good financial standing with the Multiple District as of July 1st. **(15 points)**.
- B. Semi-annual MD19 dues paid in or before September and March. **(Max. 10 points)**

5. MULTIPLE DISTRICT 19 ROSTER INFORMATION 42

The Club Officer Report Form with the Club Officer information for the Multiple District 19 Roster must be postmarked on or before April 30, to be considered On Time.

If the MD19 Club Officer Report Form is postmarked by May 15, the Secretary would receive **21 points**.

TOTAL POSSIBLE POINTS: 307

6. CONGRATULATORY LETTERS TO NEWLY ORGANIZED CLUBS

The Secretary shall be awarded 2 bonus points for each congratulatory letter mailed or emailed to Lions Clubs organized during his/her term of Office in MD19. A copy of each letter must be received in the MD19 Office NO later than 30 days following the announcement of the new club's organization in the MD19 newsletter.

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SECRETARY OF THE YEAR AWARD RULES
(Formerly known as Secretary Efficiency Award)

The selection of the Secretary to receive this Award shall be made by the Contests and Awards Committee from the records of the Multiple District

19 Office through June 30. The Award will be given at the MD19 Annual Convention.

1. Qualified for the Secretary Excellence Award;
2. Attended both their District Spring Conference AND MD19 Annual Convention during his/her year in Office

IN CASE OF A TIE

The following items will be used to break a tie, if one occurs, in the order that they are written:

1. Club Activities Summary written and sent to the MD19 Office as per Secretary Excellence Award Rules.
2. MD19 Club Officer Report Form sent by April 30 to the MD19 Office.
3. Miscellaneous letters sent throughout the year, like condolence letters, thank you letters to guest speakers, letters to clubs acknowledging visitors, etc., of which copies have been sent and received by the MD19 Office.
4. Written notification sent to the home Club of visiting Lions/Lioness/Leos with a copy to MD19 Office.

SECRETARY OF THE YEAR AWARD WINNERS **(Formerly known as Secretary Efficiency Award)**

1944	J. Blodgett	Spokane-Hillyard
	Paul Matz	Ferndale
1945	Art Cann	Victoria
1946	G. Maurer	Seattle-South
1947	R.A. Naish	Coeur d'Alene
1948	Art Cann	Victoria
1949	Meade Elliott	Yakima
1950	Meade Elliott	Yakima
1951	George Murdock	Castle Rock
1952	Wilf Munton	West Vancouver
1953	Zood Alexander	Port Angeles
1954	Fred Reeves	Abbotsford
1955	Bob Young	Vancouver-Burrard
1956	E.J. Harbinson	Esquimalt
1957	P. Crowe-Swords	Vancouver-Burrard
1958	George Cheney	Burnaby-Centennial
1959	Bob Wolf	Yelm
1960	Jack VanDerbeek	Aberdeen
1961		
1962	Wilf Reason	Nanaimo
1963	Walter Bebich	Aberdeen
1964	Robert Labron	North Vancouver
1965	Vern Long	Kalama
	Nels Beaton	Vancouver-East
1966	Jack Loutzenhiser	Yelm
1967	Earl Eddy	Mount Vernon
	Jim Wilson	Lakewood
1968	Robert Snyder	Longview-Pioneer
	Ron Vessey	Renton
1969	Tom Hinshaw	Longview-Pioneer

SECRETARY OF THE YEAR AWARD WINNERS – Cont.
(Formerly known as Secretary Efficiency Award)

1970	Don Fitts	Renton
	Dave Everitt	Pasco
1971	A. Plaustainer	Richmond
1972	Bill Glass	Richmond
1973	Robert Anderson	Burien

WEEKLY:

1974 Robert Anderson, Burien
 1975 Harry Davenport, Bellevue
 Floyd Shiosaki, Renton
 Ken Deming, Spokane-Central
 Tom Riffe, Longview-Pioneer
 Ray Klander, Bellingham-Central
 George Mowrer, Mt. Vernon

1976 Calvin Mann, Bellingham-Central
 1977 David Mathews, Walla Walla-D.T.
 Robert Kosaka, Richmond
 1978 Robert Angster, Gig Harbor
 1979 Gary Honaker, Bellingham-Central
 1980 Howard Downey, Bellingham-Central
 1981 Grant Angle, Seattle-Queen Anne Mag.
 1982 George Mowrer, Mount Vernon

1983 Bill Karcher, Vancouver-Dawn
 1984 Bill Karcher, Vancouver-Dawn
 1985 Rocky Stone, Bremerton-Central
 1986 Thomas Proteau, Bremerton-Central
 1987 Thomas Proteau, Bremerton-Central
 1988 Bruce Cochran, Vancouver-Dawn
 1989 Keith McDonald, Willapa Harbor

1990 Keith McDonald, Willapa Harbor
 1991 David Tucker, Bremerton- Central

1992 John Bergvall, Olympia-Host
 1993 John Bergvall, Olympia-Host
 1994 William Johnson, Coupeville
 1995 Bill Karcher, Vancouver-Dawn
 1996 Bill Karcher, Vancouver-Dawn
 1997 Rod Barnes, Coupeville
 1998 Frank Berglund, Spokane Sunrise East
 1999 W. David Tucker, Bremerton Central
 2000 Bill Thomas, Fort Vancouver
 2001 Margorie Stone, Bremerton-Central

SEMI-MONTHLY:

Sigurd Hansen, Longview-Sunrise
 J.P.Pavlik, Mount Seymour
 Al Mattison, Waitsburg
 Bob Lightfoot, Longview-Sunrise
 Sidney Parker, Wahkiakum
 Larry Shattuck, Taholah
 Bill Lockman, Twin Valleys
 John Stevens, Elma
 John Stevens, Elma
 Charles V. Waid, University Place
 C.R. "Rob" Manifold, Esquimalt
 David Craig, Glead
 Dave MacCallum, Burnaby-Cent.
 Mervin Hill, Smelterville
 Mervin Hill, Smelterville
 Dick Pierce, Vancouver-Central
 Garey Ham, Mount Seymour
 Ken Natland, Bremerton-Ch. Kit.
 Dale Swanson, Eatonville
 Wilf Dow, Sedro Woolley
 Larry Rehms, Moscow-Paradise
 Stuart Wasser, Kelso-Earlybirds
 Brian Johnston, Mount Seymour
 Paul Kauzlarich, Naches
 Jim Erickson, Federal Way-Noon
 Emerson Bishop, Kent
 Stan Forbes, Richmond
 Rock Holman, White Rock
 Jackie Johnson, Maple Valley
 Bob Borland, Vancouver-Renfrew
 Jackie Johnson, Maple Valley
 Sam Nakano, Wapato
 Dale Huggins, Garfield
 Jackie Johnson, Maple Valley
 Carl Ostrom, Seattle-Lake City
 Audrey House, Bell.-Harborview
 Emerson Bishop, Kent
 Frank Karas, Moses Lake-East
 Jim Kemp, Tieton
 Clem Moore, P.R. Kaien Island
 William Shepherd, Yakima W. Valley
 Emerson Bishop, Kent
 Emerson Bishop, Kent &
 Frances Challender, Key Peninsula

WEEKLY:

2002 Garry Lutz, North Whidbey
2003 Tom Proteau, Bremerton Central &
George Steinmen, Oak Harbor
2004 Jon Whitman, Pullman
2005 Harry Lippincott, Spokane Sunrise East
2006 Dennis Doll, Oak Harbor
2007 Jeannene Wisniewski, Oak Harbor
2008 Emerson Bishop, Enumclaw
2009 Jeannene Wisniewski, Oak Harbor

SEMI-MONTHLY:

Jim Kemp, Tieton &
Marge Shepherd, Yakima West Valley
Pat White, Lynden
Jim Kemp, Tieton &
Marge Shepherd, Yakima West Valley
Erma Kemp, Tieton
Debbie Bostock, Kam. Paddlewheelers
T.E. Hewitt, Columbia Crest
September Stokes, Burnaby
Lougheed & Viva Metz, Kennewick
Jim Kemp, Tieton

SECRETARY OF THE YEAR AWARD WINNERS
(one category)

2010 Fred Kassing, Bellingham Central
2011 Lisa Case, Mount Vernon Lions Club
2011 Lynn Vaughn, Bellingham Harborview Lions Club
2012 Viva Metz, Kennewick Lions Club
2013 Jim Kemp, Tieton Lions Club
2014 Jim Kemp, Tieton Lions Club
2015 To be announced at MD19 Annual Convention